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## Retail store supervisor

**Posted by:** Bal Parihar Enterprises Ltd

**Posting date:** 05-Nov-2024      **Closing date:** 25-Nov-2024

**Education:** High School Diploma

**Language:** English

**Job location:** Victoria

**Salary:** \$23.75 Per Hour

**Years of Experience:** Fresher (less than 1 year)

**Vacancy:** 2

**Job Type:** Full Time

**Job id:** DISJ1841395

## Job description:

### Responsibilities

#### Tasks

- Supervise staff (apprentices, stages hands, design team, etc.)
- Assign sales workers to duties
- Hire and train or arrange for training of staff
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve problems that arise, such as customer complaints and supply shortages
- Oversee payroll administration
- Supervise office and volunteer staff

#### Supervision

- 3-4 people