



## **project manager**

**Posted by Umius Creative**

**Posting Date :** 23-Mar-2026

**Closing Date :** 12-Apr-2026

**Location :** Halifax

**Salary :** \$50 Per Hour

### **Job Requirements**

- **Education:** Secondary
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ4838043

### **Job Description:**

Lead end-to-end project delivery across client engagements, from scoping and planning through execution and closeout.

Define project scope, milestones, timelines, budgets, and resource requirements in collaboration with the technical team.

Serve as the primary point of contact for clients throughout the project lifecycle, managing expectations and maintaining strong relationships. Identify, assess, and mitigate project risks and issues proactively.

Facilitate regular project status meetings and provide transparent reporting to internal leadership and clients.

Apply Agile and/or Waterfall methodologies as appropriate to the nature of each engagement.

Support proposal development and pre-sales activities where project planning expertise is required.

Contribute to the continuous improvement of UMIUS's internal project delivery processes and documentation standards

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [umiuscreativens@outlook.com](mailto:umiuscreativens@outlook.com)**

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