



inventory clerks supervisor

Posted by Bluewater Recycling Inc

Posting Date : 25-Dec-2025

Closing Date : 23-Jun-2026

Location : Bedford

Salary : \$30.25 Per Hour

Job Requirements

- **Education:** Secondary High School
- **Language:** English
- **Years of Experience:** Fresher (less than 1 year)
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ7500054

Job Description:

inventory clerks supervisor

Company Name: Bluewater Recycling

Job details

23 Bluewater Rd
Bedford, NS
B4B 1G8

On site

30.25 hourly / 35 to 40 hours per Week

Permanent employment
Full time

Day, Early Morning, Evening, Morning, Shift, Weekend

Starts as soon as possible

1 vacancy

Job Bank #3283656

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

7 months to less than 1 year

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Responsibilities

Tasks

- Organize tasks to accomplish the work
- Oversee operational logistics of the organization
- Plan and organize operational logistics of the organization
- Co-ordinate activities with other work units or departments
- Prepare and submit reports
- Ensure smooth operation of computer equipment and machinery
- Arrange for maintenance and repair work
- Resolve work problems, provide technical advice and recommend measures to improve productivity and product quality
- Train workers in duties and policies
- Conduct performance reviews
- Co-ordinate, assign and review work
- Requisition or order materials, equipment and supplies
- Organize and maintain inventory

Supervision

- 3-4 people

Additional information

Security and safety

- Criminal record check

Work conditions and physical capabilities

- Work under pressure
- Attention to detail

Personal suitability

- Accurate
 - Flexibility
 - Initiative
 - Organized
 - Reliability
 - Team player
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Who can apply for this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

How to apply

Direct Apply

By Direct Apply

By email

bluewaterrecycling@gmail.com

How-to-apply instructions

Here is what you must include in your application:

- Cover letter

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: bluewaterrecycling@gmail.com

Posted on Disabled job Portal