



Pharmacy Assistant

Posted by The Medicine Shoppe Pharmacy #244

Posting Date : 08-Sep-2025

Closing Date : 28-Sep-2025

Location : Edmonton

Salary : \$37.00 Per Hour

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** English
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ4367510

Job Description:

The Medicine Shoppe Pharmacy #244 located at 9002-Jasper avenue NW Edmonton, Alberta T5H 3S8 is looking for full time/ permanent Pharmacy Assistant to be a part of team as soon as possible.

No of Positions: 01

Language: English

Salary: \$37.00/hour

Duties:

Ensure the information on prescriptions is accurate

Enter client information in databases

Help pharmacists

Maintain inventories of medications and pharmaceutical products

Maintain prescription records

Prepare medications for clients

Compound, package and label pharmaceutical products

Prepare and maintain equipment and supplies

Bill third party insurers

Compound oral solutions, ointments and creams

Maintain inventories of medications and prescription records of pharmaceutical products

Perform general clerical duties

Prepare and maintain cleanliness of collection areas

Order supplies and equipment

Organize and maintain inventory

Eligible candidates please email your resume at migdady71@yahoo.com

Job Requirements:

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: migdady71@yahoo.com

Posted on Disabled job Portal