System Analyst (NOC: 21222)

Posted by The Duncan Academy

Posting Date : 27-Jun-2025

Closing Date : 24-Dec-2025

Location : Markham

Salary : $46 Per Hour

Job Requirements

- **Education**: Post-secondary diploma required
- **Language**: English
- **Years of Experience**: 2 years
- **Vacancy**: 1
- **Job Type**: Full Time
- **Job ID**: DISJ7590244

Job Description:

Job Description

Job Title: System Analyst (NOC: 21222)

Employer: The Duncan Academy

Location: Markham, ON

Salary: Hourly rate $46.00

Vacancies: 1

Terms of employment: Permanent, Full time 35.00 hours/week

Start date: As soon as possible

Employment conditions: Morning, Day, Weekend, Overtime, Flexible Hours, Public transportation is available

Work conditions: Fast-paced environment, Work under pressure

Work location: Urban area

Work Setting: Academic Institution

Personal suitability: team player, organized, flexibility, accurate, effective interpersonal skills, excellent communication skills, reliability

Tasks

Provide advice on information systems strategy, policy, management and service delivery

Assess physical and technical security risks to data, software and hardware

Develop policies, procedures and contingency plans to minimize the effects of security breaches

Develop and implement policies and procedures throughout the software development life cycle

Conduct reviews to assess quality assurance practices, software products and information systems

Resolve conflict situations

Usability testing

Execute and document results of software application tests and information and telecommunication systems tests

Confer with users to identify and document requirements

Other benefits: Travel insurance available till eligible for Ontario health plan coverage

Job Requirements

Language: English

Education: Post-secondary diploma required

Experience: minimum two years experience

Contact information

Apply by email: cachasedream.hr@gmail.com

To apply for this job vacancy, please send your resume along with a cover letter and a refrence letter from your previous employer to the following email: cachasedream.hr@gmail.com

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