



## Assistant manager - retail

Posted by 0919984 B.C. LTD

**Posting Date :** 12-Jun-2025

**Closing Date :** 02-Jul-2025

**Location :** Quesnel

**Salary :** \$33.75 Per Hour

### Job Requirements

- **Education:** High School Diploma
- **Language:** English
- **Years of Experience:** Fresher (less than 1 year)
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ6573165

### Job Description:

Work setting

- Remote location

- Willing to relocate
- Convenience store
- Gas bar
- Department store
- Retail business

## **Responsibilities**

### Tasks

- Manage staff and assign duties
- Determine merchandise and services to be sold
- Plan budgets and monitor revenues and expenses
- Determine staffing requirements
- Resolve problems that arise, such as customer complaints and supply shortages
- Plan, organize, direct, control and evaluate daily operations
- Recruit, hire and supervise staff and/or volunteers
- Oversee payroll administration
- Conduct performance reviews
- Supervise office and volunteer staff

### Supervision

- 1 to 2 people

**Posted on Disabled job Portal**