



## Customer Service Supervisor-retail

Posted by Ninety Five Lube Services Inc.

**Posting Date :** 24-Apr-2025

**Closing Date :** 14-May-2025

**Location :** Burnaby

**Salary :** \$23 Per Hour

### Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** ENGLISH
- **Years of Experience:** 1 year
- **Vacancy:** 02
- **Job Type:** Full Time
- **Job ID:** DISJ3457830

### Job Description:

Ninety Five Lube Services Inc. dba Mr. Lube located at 6629 Kingsway, Burnaby, BC, V5E 1E2 is looking for full time/permanent Customer Service Supervisor-retail to be a part of team as soon as possible.

No of Positions: 02

Language: English

Salary: \$23/hour

**Duties:**

Supervise staff (apprentices, stages hands, design team, etc.)  
Assign sales workers to duties  
Hire and train or arrange for training of staff  
Teach interest or professional development courses  
Authorize payments by cheque  
Exhibit designers plan and develop permanent and temporary or moveable exhibits and displays for museum exhibitions, trade shows, conventions, retail spaces and other exhibitions  
Establish work schedules  
Sell merchandise  
Prepare reports on sales volumes, merchandising and personnel matters  
Resolve issues that may arise, including customer requests, complaints and supply shortages  
Organize and maintain inventory  
Supervise and co-ordinate activities of workers  
Manage cash  
Oversee payroll administration  
Supervise office and volunteer staff

**How to Apply**

Eligible candidates please email your resume at [ninetyfivelube201@gmail.com](mailto:ninetyfivelube201@gmail.com)

**Job Requirements:**

**Education & Experience:**

- Secondary (high) school graduation certificate
- 7 months to less than 1 year

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [ninetyfivelube201@gmail.com](mailto:ninetyfivelube201@gmail.com)**

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