



SUPERVISOR – RETAIL (NOC-62010)

Posted by 2224871 ALBERTA LTD. O/A DRAYTON VALLEY TEMPO

Posting Date : 03-Mar-2025

Closing Date : 30-Aug-2025

Location : Drayton Valley

Salary : \$23.65 Per Hour

Job Requirements

- **Education:** Secondary (high) school graduation certificate
- **Language:** ENGLISH
- **Years of Experience:** 1 year
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ4390800

Job Description:

TITLE: SUPERVISOR – RETAIL (NOC-62010)

EMPLOYER: 2224871 ALBERTA LTD. O/A DRAYTON VALLEY TEMPO

JOB LOCATION:

5829 50th Ave
Drayton Valley, AB T7A 1J4

Workplace information on site

Salary \$23.65 hourly

Vacancies 1 vacancy

Employment groups: Youth (Provides awareness training to employees to create a welcoming work environment for youths)

Indigenous people (Provides cultural competency training and/or awareness training to all employees to create a welcoming work environment for Indigenous workers)

Newcomers to Canada (Provides diversity and cross-cultural trainings to create a welcoming work environment for newcomers and/or refugees)

Starts as soon as possible

Terms of employment Permanent employment Full time 35 to 40 hours per Week

Employment conditions: Day, Evening, Morning, Night, Overtime, Shift, Weekend

Job requirements**Languages**

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Retail business

Responsibilities**Tasks**

- Assign sales workers to duties
- Hire and train or arrange for training of staff
- Authorize payments by cheque
- Authorize return of merchandise
- Establish work schedules

Sell merchandise

Prepare reports on sales volumes, merchandising and personnel matters

Resolve issues that may arise, including customer requests, complaints and supply shortages

Organize and maintain inventory

Supervise and co-ordinate activities of workers

Supervision

3-4 people

Cashiers

Retail salespersons and sales clerks

Additional information

Transportation/travel information

Public transportation is available

Personal suitability

Reliability

Team player

Who can apply to this job?

The employer accepts applications from:

Canadian citizens and permanent or temporary residents of Canada.

Other candidates with or without a valid Canadian work permit.

How to apply

Direct Apply

By Direct Apply

By email

hrmusawar.hussain@hotmail.com

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: hrmusawar.hussain@hotmail.com

Posted on Disabled job Portal