



## **retail store supervisor**

**Posted by Ok Tire Saint John**

**Posting Date :** 31-Jan-2025

**Closing Date :** 30-Jul-2025

**Location :** Saint John

**Salary :** \$\$19 Per Hour

### **Job Requirements**

- **Education:** Bachelor's degree
- **Language:** English
- **Years of Experience:** 2 years
- **Vacancy:** 1
- **Job Type:** Full Time
- **Job ID:** DISJ4473180

### **Job Description:**

## **Languages**

English

## **Education**

- Bachelor's degree

## **Experience**

2 years to less than 3 years

## **On site**

Work must be completed at the physical location. There is no option to work remotely.

## **Responsibilities**

### **Tasks**

- Supervise staff (apprentices, stages hands, design team, etc.)
- Assign sales workers to duties
- Authorize payments by cheque
- Order merchandise
- Authorize return of merchandise
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Supervise and co-ordinate activities of workers
- Manage cash
- Conduct performance reviews
- Supervise office and volunteer staff

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [oktiresj@gmail.com](mailto:oktiresj@gmail.com)**

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